

PROCUREMENT SUMMARY

RFP# 2023-009

Date Submitted:	March 20, 2023	Procurement Process:	Request for Proposals (RFP)															
Submitted by:	Brian Davis	Length of Advertising:	Standard (15+) days															
Supplier Name:	Lose Design	Source Selection Method:	Highest Proposal Scoring															
Description:	Hickory Flat Park Master Plan	Fair Price Determination:	Adequate Price Competition															
Agreement Type:	PSA - Standard	Not Low Bid Award:	See Proposal Scoring Totals															
Contract Number:	009-2023-00	County Business:	No Identified County Businesses															
Contract Category:	Architectural Services	Submissions Received:	7	Vendors Contacted: 473														
Contract Term:	180 days from NTP	<table><tr><th colspan="2">RFP/RFQ Selection Criteria Used in Selection Process</th></tr><tr><th>Weight</th><th>Evaluation Criteria</th></tr><tr><td>50%</td><td>Price</td></tr><tr><td>20%</td><td>Similar Experience and Knowledge</td></tr><tr><td>20%</td><td>Experience as a Team</td></tr><tr><td>10%</td><td>Work Plan & Schedule</td></tr><tr><td></td><td></td></tr></table>			RFP/RFQ Selection Criteria Used in Selection Process		Weight	Evaluation Criteria	50%	Price	20%	Similar Experience and Knowledge	20%	Experience as a Team	10%	Work Plan & Schedule		
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50%	Price																	
20%	Similar Experience and Knowledge																	
20%	Experience as a Team																	
10%	Work Plan & Schedule																	
Contract Value:	\$ 43,250.00																	
Contract Options/Renewals:	None																	
Source of Funds:	SPLOST																	
Debarred/Suspended:	No (screen-print on file)																	
SAM Requirement:	Registration Not Required																	
BOC Meeting Prepared for:	April 4, 2023																	

Bidder/Proposing Business	Place of Business	Evaluated Price	Score
Lose & Associates, Inc. d.b.a. Lose Design	Lawrenceville, GA	\$ 43,250.00	88.40
TSW	Atlanta, GA	\$ 49,900.00	81.81
Maypop Collaborative	Commerce, GA	\$ 42,160.00	73.46
Perkins & Will	Atlanta, GA	\$ 56,000.00	69.64
Brandstetter Carroll, Inc.	Lexington, KY	\$ 93,000.00	58.36
Croy Engineering, LLC	Marietta, GA	\$ 97,885.00	54.48
KAISENCOLLABORATIVE Collaborative Design, Inc.	Tucker, GA	\$ 65,000.00	47.22

*Important Price Evaluation Notes
Cherokee County Procurement published RFP 2023-009 to 473 Firms of which 7 submissions were received. Each submittal was reviewed by evaluators from the Community Services Agency and Capital Projects. The two highest scoring Firms were invited to interview with the Evaluation Team. The Firm with the third highest combined score had a technical score 16 points less than the number one & two candidates and not considered technically viable. The number 1 & 2 Firm's interviews were excellent and yet did not provide any further differentiation between the two that would affect the scoring totals or rank. It is therefore our recommendation to award the project to Lose Design who was the responsive and responsible Firm that received the overall high score.
Other Important Considerations

Area of Evaluation	Brandstetter Carroll, Inc.	Croy	Kaizen Collaborative	Lose & Associates	Maypop Collaborative	Perkins&Will	TSW
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Similar Experience and Knowledge							
	13.08	11.97	6.28	15.96	7.83	12.23	15.53

Expereience as a Team							
	14.30	15.20	4.63	17.20	10.60	13.80	16.30

Work Plan & Schedule							
	5.89	5.78	3.89	6.49	5.03	5.98	7.74

Technical Score	33.26	32.94	14.79	39.66	23.46	32.00	39.56
Price Score	25.10	21.54	32.43	48.74	50.00	37.64	42.24
Price + Technical	58.36	54.48	47.22	88.40	73.46	69.64	81.81

Total Ranking:	5	6	7	1	3	4	2
Company Name:	Brandstetter Carroll, Inc.	Croy	Kaizen Collaborative	Lose & Associates	Maypop Collaborative	Perkins&Will	TSW

Technical Rank	3	4	7	1	6	5	2
Price Rank	6	7	5	2	1	4	3